



OFFICE OF THE  
**TAX OMBUD**  
*Ensuring fairness*

Ungasifaka  
njani begodu nini  
isinghonghoyilo.

# LIYINI I-OFISI LABAPHENYA NGEZOMTHELO (OTO)?

- Yi-ofisi elizijameleko nelingathathi hlangothi elahlonywa ngo-Oktoba 2013;
- Lirhuluphele ukurarulula iinghonghoyilo ababhadeli bomthelo abanazo nge-SARS;
- Lizimisele ukukhuthaza ababhadeli bomthelo bona bayithembe ikambisolawulo yomthelo.



## MHLOBO BANI WEENGHONGHOYILO EZIDENJWA NGABAPHENYA NGEZOMTHELO?

- Ziinghonghoyilo ezifakwe malungana ne-SARS; kunye
- Neenghonghoyilo ezhlobene nezenzelwa, ilawulo namkha iinkambisolawulo ezivela kwa-SARS.
- linghonghoyilo kufuze zihlobane nesibawo sesibethamthetho somthelo.



## IIMBONELO ZEENGHONGHOYILO EZIDENJWA NGABAPHENYA NGEZOMTHELO:

**Izenzelwa** – Abasebenza ekabeni yezemitato namkha abasebenza egatjeni abangasilisizo, abangawazi umsebenzi, abanekani, namkha labo ababhalelwa kukunikela imininingwana oyibawileko.

**Ilawulo** – Ukukhitjhwa kwesimememelo sokuhlaziya esinganayo imininingwana efune kako enjengebizo lomuntu ohlaziywako namkha ilanga lokuhlaziya.

**Ikambisolawulo** – Ukwenza ukuhlaziya ngaphandle kokwazisa umbhadelo womthelo ngesaziso sokuhlaziya namkha “ukubekelana naye ibanga” (ukubikela ibhangya yakho ngemali okufuze ibhadelwe ku-SARS ivela kweyakho i-akhwanti) ngaphandle kokunikelala umbhadelo womthelo isaziso ngaphambi kwamalanga alitjhumi.

**SIBAWA UTJHEJE** bona iinghonghoyilo ezidenjwa yi-OTO azipheleli kilezi evezwe ngehla kwaphela.

## KHUYINI OKUNGENZIWA NGABAPHENYA NGEZOMTHELO?



### Abaphenya Ngezomthelo angekhe babuyekeze:

- Isibethamthetho namkha umthethomgomu womthelo.
- Umthethomgomu we-SARS namkha benze okusisekelo, ngaphandle kwalokho okuhlobene nendaba yomsebenzi namkha ikambisolawulo namkha ikambiso evela esibaweni samahlelo womThetho womThele ngebakwa-SARS.
- Indaba elanduliweko kunye nesibilayejo esingaphasi komThetho womThele, ngaphandle kweendaba zelawulo ezhlobene nokulandulokho namkha isibilayejo.
- Isiquonto sokuragela phambili namkha indaba ephambi kwekhotho yezomthelo.

## KUFUZE USIFAKE NINI ISINGHONGHOYILO KILABO ABAPHENYA NGEZOMTHELO?

Ngemva kobana obhadela umthelo sekasivalile isinghonghoyilo nge-SARS, ngaphandle kwalapho nangabe kunobujamo obuzwakalako bokungenzi njalo.



## USIFAKA NJANI ISINGHONGHOYILO?



### IGADANGO 1: THOLA IFOROMO LESINGHONGHOYILO:

- Kuzinzolwazi ([www.taxombud.gov.za](http://www.taxombud.gov.za))
- OTO (Menlyn Corner, 2nd Floor, 87 Frikkie de Beer Street, Menlyn, Pretoria)
- Umtato (0800662837)
- Ifeksi (012 4525013)
- Iposo (PO Box 12314, Hatfield, 0028)
- Imeyili ([complaints@taxombud.gov.za](mailto:complaints@taxombud.gov.za))

### IGADANGO 2: ZALISA IFOROMO NGOKUZELEKO



- Beka ubujamo besinghonghoyilo sakho ngokulandelana kuhlanganise nazo zoke iinomboro zemilandu ehlobene nesinghonghoyilo esivela kwa-SARS, ufake nawo woke amaphepha asekela lokho;
- Qiniseka bona usebenzisa ireferensi yomthelo efaneleko;
- Ngaphambi kokutjho isifiso sakho, kufze uveze ibanga lesikhathi onghonghoyila ngalo ngokubhadela umthelo, isib. 2016;
- Yitjho isifiso sakho ngomphumela wesinghonghoyilweso. Naselitholakele iforomo lesinghonghoyilo,
- i-OTO izosamukela isinghonghoyilweso bese ikuthumele nencwadi eqinisekisa ukuthi basithole; bese
- I-OTO izokuqunta ukuthi isidemba njani namkha isikisele ezinye iindlela ezingaba lisizo kuwe.

### IGADANGO 3: TLIKITLA UFAKE NELANGA KIWO WOKE AMALANGA:



Nakasebenzisa umjameli, onghonghoyilako kufuze athumele; isiqinisekiso esigunyaza ukujanyelwa, sikhambisana namakhophi we-ID aqinisekisiweko waloyo onghonghoyilako newomjameli.

Iforomo Eligunyaza Ukujanyelwa liyatholakala kuzinzolwazi le-OTO (<http://www.taxombud.gov.za/Documents/POWER%20OF%20ATTORNEY.pdf>).

**SIBAWA UTJHEJE:** Nangabe akunabufakazi obaneleko obuveziwe, indaba leyo ingajanyiswa, namkha onghonghoyilako anikelwe elinye ithuba lokuveza ubufakazi obuthogekako.

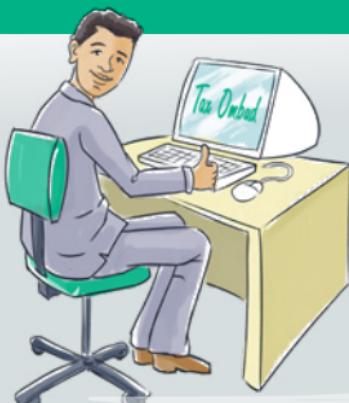
## IGADANGO 4: KWENZEKANI NASEKUFAKWE ISINGHONGHOILO?

- I-OTO izokuphenya ngendaba ley obese iyaqunta bona isinghonghoyilweso siyangena na kilokho abakwenzako nokuthi onghonghoyilako usivalile na isinghonghoyilo se-SARS, nakungasi njalo, kuzokuqualwa ukuthi onghonghoyilako ulinikele na ibanga elizwakalako lokungenzi njalo. I-OTO izokuqinisekisa nalokha nangabe kunemikhawulo ethileko ebandakanyekileko beyiqale nokuthi isinghonghoyilweso sifanele na.
- Nangabe iinghonghoyilo ziyangena kilokho okudenjwa yi-OTO, begodu kukhona nezenzelwa, iinkambisolawulo namkha iinkambiso zokubhalelwa ezivela ngehlangothini le-SARS, i-OTO izokutjela i-SARS indlele engalungisa ngayo ubujamobo. Kuzokuthunyelwa incwadi yokuvuma kiloyo onghonghoyilako.
- Nangabe umlandu loyo awuvunywa, kuzokuthunyelwa incwadi enamabanga walokho kiloyo onghonghoyilako.



(NB: I-Ofisi Labaphenya Ngezomthelo lizokuraga iphenyo elizijameleko, elilinganako nelingathathi hlangothi ekuquinisekeni bona iinghonghoyilo zababhadelo bomthelo malungana ne-SARS zirarululwa ngokurhabako, nokuthi imininigwana yokuthintana iphathwa ngendlela encamileko.)

## KUYIMALINI UKUSEBENZISA IZENZELWA ZE-OTO?



I-OTO iyihlangano kaRhulumende weSewula Afrika ebika kuNgqongqotjhe wezeeMali ngokunqophileko begodu iphakela izenzelwa kilabo ababhadelo umthelo.

## ABABHADELI BOMTHELO BANGABATHINTA NJANI ABAPHENYA NGEZOMTHELO?

Ngendlela efanako naleyo abathola ngayo amaforomo wesinghonghoyilo (Igadango 1: Thola Iforomo Lesinghonghoyilo)



Imininingwana  
yokusithinta

Physical address:  
Menlyn Corner, 2nd Floor,  
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Isiphande seposo: PO Box 12314, Hatfield, 0028  
Twitter: @TaxOmbud  
Facebook: Office of the Tax Ombud  
Instagram: taxombudsa

## ISIBIKEZELO

Imininingwana esephepheneli ivikelwe ngebezomthetho abafaneleko begodu akukafaneli iktjwe, irhatjhwe namkha ilungiswe ngomnqopho wekwenza ngayo ibhizinisi. Imininingwana esencwajaneni le beyifanele ngesikhathi sokwenziwa kwayo, kodwana ingatjhuguluka. Nakungaba nokubilayela ngokunemba kwayo namkha nangabe awunayo yakamuva, sibawa udosele lkaba Yezokuthintana ku-0800 662 837 malungana nesiqinisekiso. Incwajana le ngeyemininingwana kwaphela begodu akukafaneli iqalwe njengesisekelo somthetho. Nanyana ngubani osebenzisa imininingwana le, wenza njalo ngokuthanda kwakhe. I-Ofisi Labaphenya Ngezomthelo alizibophi ngalitho malungana nokuthi izinto ezsikiselwe encwadini le zifanelana patsi nalokho okusuke kutlhogwa babantu abanghonghoyilako. I-Ofisi Labaphenya Ngezomthelo alizibophi ngananyana ngikuphi ukulahleka, ukonakala, imbadelo neendlela ezingabandakanyeka ngokunqophileko namkha ngenye indlela ngonobangela womtjhapho namkha ukususwa kokuthileko ebekufakwe encwajaneni le.

**NB: Imininingwana le ayibuyekezi nanyana ngimiphi imininingwana yesibethamthetho begodu abafundi ababilayelako ngeminingwana esencwajaneni le, kufuze baqalisele kweyesibethamthetho efaneleko, namkha bafune umbono ngendlela efaneleko kilabo ababekwe ngokusemthethweni.**